

REGULATIONS OF THE MID-CENTRAL REGION, INC.

of the National Model Railroad Association, Inc.

ARTICLE I. NAME AND PURPOSE

Section 1. The name of the corporation shall be Mid-Central Region, N.M.R.A., Inc. The shortened version of the name is MCR, NMRA, Inc. The corporation is incorporated in the State of Ohio as a not for profit corporation, the charter number is 662433 and the corporate filings can be found in the Ohio Secretary of State's office under that charter number. A certificate of continued existence is required to be filed with the Ohio Secretary of State every five (5) years. The last such filing occurred on November 24, 2003.

Section 2. The purposes of the MCR, NMRA, Inc., are as set forth in the articles of incorporation as found on file in the Ohio Secretary of State's office and as found in the Regulations of the National Model Railroad Association, Inc., as currently adopted or as hereafter amended.

Section 3. The principal office of the corporation shall be in the City of Columbus, Ohio, or at such location as directed by the Board of Directors of MCR, NMRA, Inc.

ARTICLE II. AUTHORITY AND PURPOSE

Section 1. The authority for the within Regulations is established by the corporation for its own governance and that of its members, directors and officers.

Section 2. The purposes of the Regulations include:

- A. To set down rules which are to be followed in the regulating of the general affairs of the Corporation.
- B. To advise the rights, duties and powers of the membership and officers in relation to the corporation and among themselves.
- C. To make legal provision for a ballot on any matter which in the judgment of the membership may be necessary and proper.
- D. Such other and further purposes as may be defined herein and as are recognized by law.

Section 3. These Regulations may be amended consistent with the provisions of the laws of the State of Ohio, and in accordance with the provisions set forth in Article XI *infra*.

Section 4. No item, power, or section contained in these Regulations can conflict with or be superior to the Regulations of the National Model Railroad Association, Inc., as the same currently exist or are hereafter amended. If any conflict exists, the Regulations of the National Model Railroad Association control the actions of the MCR, NMRA, Inc., and its members, directors, and officers.

ARTICLE III. OFFICERS AND DIRECTORS

Section 1. The officers of the corporation shall consist of the President, Vice President, Secretary and Treasurer. They shall be elected in the odd-numbered years; their term of office shall be two years beginning at the end of the regular spring meeting of the odd numbered years and continuing until the end of the second regular spring meeting or until a successor is duly elected. All officers shall serve without compensation. The duties shall be the usual ones of the various offices and such others as may be prescribed by the Regulations. No member shall serve more than two consecutive terms or parts thereof in any one elected office. Pursuant to Ohio Law (ORC 1702.27) governing not for profit corporations, the four elected Mid-Central Region officers (President, Vice President, Secretary, and Treasurer) shall be the legally required "Directors" (minimum of three required) under this provision.

- A. The Region President shall preside at all Region, Board of Director, and Executive Committee meetings. He shall also assign the Vice President suitable duties and keep him informed about the Region's business. He may solicit the opinions of the Advisory Council by email, telephone conferences or by mail regarding forthcoming items to be discussed at regular meetings.
- B. The Region Vice President shall assist the President in any way possible, and assume the office of President during the absence of the President, or at his request, resignation, death, or removal from the office.
- C. The Region Secretary shall keep complete records of all Region, Board of Directors, and Executive Committee meetings, obtain a current roster of all Region members from the NMRA, publish notices, prepare and distribute election ballots, maintain current and have copies of the Regulations available for Region officers, Directors, and from the NMRA Secretary.

D. The Region Treasurer shall deposit funds in an insured account, keep records of all receipts and disbursements, have the books balanced at the end of the month preceding regular and special Board of Directors meeting and tender a full report at each such meeting. The Region Treasurer shall obtain a surety bond at the expense of the MCR, NMRA, Inc., in an amount approved by the Executive Committee, said bond to cover any signatories for Region assets. The Regional Treasurer shall provide a complete financial report for inclusion in each issue of the *King Pin*.

Section 2. The Directors of the corporation shall consist of the four (4) officers named in Article III., Section 1, above, and the Division Superintendents from each Division located in the Mid-Central Region. The Division Superintendents shall be elected in the even-numbered years, their term of office as Division Superintendents shall be two years beginning at the end of the regular Spring Meeting of the even numbered years and continuing until the end of the second regular Spring Meeting or until their successors are duly elected. All Directors/Division Superintendents shall serve without compensation. The duties shall be the usual ones of the Directors of a not for profit corporation and such others as may be prescribed by the Regulations. No Director/Division Superintendent shall serve more than two consecutive terms or parts thereof as a Director/Division Superintendent.

Section 3. The Board of Directors (voting members) shall include the elected Region officers and the Superintendents of all Divisions. The Directors shall be responsible for the management of the Region, and have legal title to all Region property and money to hold in trust for the Region membership.

Section 4 . The Executive Committee, composed of the elected Region officers, shall act for and report to the Board of Directors on activities between meetings.

Section 5. To accomplish the stated purposes, the newly elected President shall appoint the Managers for the committees required by the Regulations, or otherwise, promptly after the election results are known. These Managers shall begin their duties of their respective committees at the end of the Spring Meeting in the odd numbered years, and continue in their duties until their successors are duly appointed. All Managers shall serve without compensation.

Section 6. The Advisory Council shall be composed of all appointed committee Managers, former officers, and other qualified members who are willing to assist and advise the Officers and Directors in performing their duties. Any member may suggest possible appointees to the President.

Section 7. MCR Officers, committee Managers, and other members may be reimbursed for their actual expenses incurred on behalf of the Region in the performance of their duties, such as postage, telephone charges, and stationery as required to complete their duties for the Region, as such expenditures are approved by the President or Executive committee. Any Mid-Central Region Board of Director member not reimbursed travel by their Division shall be reimbursed by the Mid-Central Region at the established rate of \$0.14 per mile.

ARTICLE IV. MEMBERSHIP AND DUES

Section 1. Any NMRA member residing in the Region is a member of the Region in the same classification of membership that he/she holds in the NMRA. That same NMRA member is also a member of the Division of his/her residence in the same classification of membership that he/she holds in the NMRA.

Section 2. No dues for the Region or a Division in addition to those charged as a part of the unified NMRA dues as set by the NMRA Board of Directors, may be charged by the Region or a Division of the Region.

ARTICLE V. RESERVED

ARTICLE VI. RESERVED

ARTICLE VII. COMMITTEES

Section 1. MEMBERSHIP COMMITTEE: The Membership committee shall be responsible for NMRA and Region membership promotion.

Section 2. NEWS LETTER / EDITOR: There shall be a minimum of four issues of the *King Pin* in any calendar year. Every issue of the *King Pin* shall include a full Treasurer's Report. One issue per year shall include Mid-Central Region convention information and registration form. The sponsoring Division is responsible for providing print ready copy to the Editor prior to the deadline for the convention issue of the *King Pin*. See Article XVI, Section 12 for details of convention issue submission. The Editor is responsible for assuring that the convention material, including the registration form are included in the convention issue of the *King Pin*. In odd numbered years, one issue shall include ballots for the election of Mid-Central Region officers, along with sketches of nominees; and shall meet the requirements set for in Article X, Sections, 1, 10, and 13 of these Regulations.

- A. The Mid-Central Region shall have an official bulletin called the *King Pin* for news and notices of interest to the members.
- B. Meeting notices and proposals sent by mail in the *King Pin*, or by separate letter from the Region Secretary, to members shall be sent to the latest address provided the Region by the NMRA for the members resident in the region, no less than thirty (30) days before the last date for returning a ballot, or before a meeting shall be considered sufficient notice.
- C. Official notices shall be published whenever possible in the *King Pin* pre-convention issues to avoid extra non-subscriber mailings.
- D. All MCR Region members shall receive a pre-convention issue of the *King Pin*.

Section 3. REGIONAL CONVENTION: The Regional Convention Manager shall be responsible for obtaining future convention bids, collecting convention information reports and assisting local convention committees in planning their meetings.

Section 4. LOCAL CONVENTION: The Local Convention Committees shall be responsible for all meeting arrangements and related obligations, although the Directors may authorize emergency allowances for emergency expenses. See ARTICLE XVI for convention guidelines.

Section 5. ELECTION/NOMINATING COMMITTEE: The MCR President shall appoint a Region Election/Nominating Committee Manager for the Region Elections. The Region Election/Nominating Committee shall appoint a Region Election Teller, who can be a member of the Region Election/Nominating Committee, to receive marked ballots by mail, tally votes, and report balloting results to the Region Secretary. The MCR President shall forward the name and address of the Region Election Committee Manager and the Region Election Teller to the Division Superintendents for publication in the July issue of their Division's newsletter or their publication by other means by July 15 of the even numbered years. The region Election Teller shall also convey the results of all elections to the *King Pin* Editor and shall make a written election report at the next following MCR Board of Directors meeting following the election.

Section 6. CONTEST COMMITTEE: The Contest Committee Manager, appointed by the MCR President, and the Contest Committee, assembled by the Manager, shall be responsible for acceptance, identification, judging, presentation of awards, return of contest entries, and transmission of the award list to the *King Pin*, Region Secretary, Achievement Program Manager and Region Convention Manager. The Committee shall provide judges familiar with the NMRA Contest Rules who have been trained in their application. The Manager will provide assistance to local committees who are sponsoring Regional contests. All Region contests are conducted under the direction of the MCR Contest Committee.

All Special Awards for contests are to be approved by the Regional and Local contest committees. The sponsor is responsible for providing clear guidelines for the entry qualifications for models eligible for these awards. The cost and procurement, of these special awards, shall be the responsibility of the sponsor. These awards should be announced to the membership in the convention issue of the *King Pin*.

Section 7. AUDIT COMMITTEE: An Audit Committee, appointed by the MCR Region President, shall examine the Region Treasurer's records, obtain independent written certification and duplication of the Region account balances directly from a responsible officer of the financial institution, submit a written audit report signed by the Region Treasurer and the Audit Committee members certifying that the financial institution statement was obtained by the Audit Committee independently, and that the treasurer's report is a true and accurate statement of the Region's financial condition. Copies of the Audit Committee's report shall go to the Region Secretary and Region Treasurer for their records. An audit of the MCR financial records shall be undertaken following the election of a new Treasurer or after the appointment of an interim Treasurer. The Committee shall audit election ballots and tabulations at the beginning of the meeting to permit early verification to both the Region President and the Region Secretary of the Teller's balloting report.

Section 8. ACHIEVEMENT PROGRAM: The Regional Achievement Program Manager is appointed by the NMRA as provided for under their Regulations, reports to the National AP Chairperson, and shall be responsible for administration of the NMRA Achievement Program and presentation of awards within MCR. The Regional AP Manager shall work with the Regional Contest Manager to see that AP Merit Awards are presented at Regional contests.

Section 9. WEBMASTER: The Region webmaster shall:

- A. Develop the web site in accordance with the policies specified by the Mid-Central Region.
- B. Keep the web site current.
- C. Post documents on the web site as requested by the officers.

Section 10. Additional standing or special committees and committee Managers shall be established by the MCR President and/or Board of Directors to carry on the activities of MCR.

ARTICLE VIII. DIVISIONAL ORGANIZATION

Division Boundaries by County

Section 1: Division One shall consist of Carroll, Columbiana, Harrison, Mahoning, Portage, Stark, Summit, Trumbull, Tuscarawas, and Wayne (except zip code 44691) counties in Ohio.

Section 2: Division Two shall consist of Allegheny, Armstrong, Beaver, Butler, Fayette, Greene, Indiana, Lawrence, Mercer, Washington, and Westmoreland counties in Pennsylvania; Belmont, Jefferson, Monroe, and Noble counties in Ohio; Barbour, Brook, Doddridge, Grant, Hancock, Harrison, Marion, Marshall, Monongalia, Ohio, Preston, Taylor, Tucker, Tyler, and Wetzel counties in West Virginia.

Section 3: Division Three shall consist of Champaign, Clark, Dark, Greene, Mercer, Miami, Montgomery, Preble, Shelby counties in Ohio; Adams, Blackford, Fayette, Grant, Henry, Huntington, Jay, Randolph, Rush, Union, Wabash, Wayne, and Wells counties in Indiana.

Section 4: Division Four shall consist of Cuyahoga, Erie, Huron, Lorain, and Medina counties in Ohio.

Section 5: Division Five shall consist of Ashtabula, Lake, and Geauga counties in Ohio.

Section 6: Division Six shall consist of Ashland, Coshocton, Delaware, Fairfield, Fayette, Franklin, Guernsey, Hardin, Highland, Hocking, Holmes, Knox, Licking, Logan, Madison, Marion, Morrow, Muskingum, Perry, Pickaway, Richland, Ross, Union, and Wayne (zip code 44691 only) counties in Ohio.

Section 7: Division Seven shall consist of Brown, Butler, Clermont, Clinton, Hamilton, and Warren counties in Ohio; Dearborn, Decatur, Franklin, Ohio, Ripley and Switzerland counties in Indiana; Boone, Bracken, Campbell, Carroll, Gallatin, Grant, Kenton, Mason, Owen, Pendleton, and Robertson counties in Kentucky.

Section 8: Division Eight shall consist of Clark, Crawford, Floyd, Harrison, Jefferson, Scott, Switzerland, and Washington counties in Indiana; Allen, Barren, Breckenridge, Bullitt, Edmonson, Grayson, Green, Hardin, Hart, Henry, Jefferson, LaRue, Marion, Meade, Metcalfe, Monroe, Nelson, Oldham, Shelby, Spencer, Taylor, Trimble, Warren, and Washington counties in Kentucky.

Section 9: Division Nine shall consist of Boone, Braxton, Cabell, Calhoun, Clay, Fayette, Gilmer, Greenbrier, Jackson, Kanawha, Lewis, Lincoln, Logan, Mason, McDowell, Mercer, Mingo, Monroe, Nicholas, Pleasants, Pocahontas, Putnam, Raleigh, Randolph, Ritchie, Roane, Summers, Upshur, Wayne, Webster, Wirt, Wood, and Wyoming counties in West Virginia; Adams, Athens, Gallia, Jackson, Lawrence, Meigs, Morgan, Pike, Scioto, Vinton, and Washington counties in Ohio; and Boyd, Greenup, Lawrence and Lewis counties in Kentucky.

Section 10: Division Ten shall consist of Adair, Anderson, Bath, Bell, Bourbon, Boyle, Breathitt, Carter, Casey, Clark, Clay, Clinton, Cumberland, Elliot, Estill, Fayette, Fleming, Floyd, Franklin, Garrard, Harlan, Harrison, Jackson, Jessamine, Johnson, Knott, Knox, Laurel, Lee, Leslie, Letcher, Lincoln, Madison, Magoffin, Martin, Menifee, Mercer, McCreary, Montgomery, Morgan, Nicholas, Owsley, Perry, Pike, Powell, Pulaski, Rockcastle, Rowan, Russell, Scott, Wayne, Whitley, Wolfe, and Woodford counties in Kentucky.

Section 11: Division Eleven shall consist of Cameron, Clarion, Clearfield, Clinton, Elk, Forest, Jefferson, and Venango counties in Pennsylvania.

Section 12. Each Division shall elect a Superintendent as their chief officer in the even numbered years. Each Division can have such other officers as determined by each Division as necessary to carry out and fulfill the duties, functions and responsibilities of a Division as set forth in the Division Regulations, these Regulations, or the Regulations of the NMRA, Inc.

Section 13. Changing the boundaries of a county from one Division to another shall be made by joint petition from the Divisions involved, such petition having been approved by majority vote at a regular Division meeting in each Division, and the petition submitted to the Regional Board of Directors for approval. In the event that a Division is declared inactive, the Region Board of Directors may reassign the counties in that Division to the nearest Division practicable without following the petition process delineated above. In the event that a Division is reactivated, the Region Board of Directors may establish that Division's boundaries without following the petition process delineated above.

Section 14. Each Division shall organize itself and write suitable organization documents to govern its operation. Each Division will elect two or more officials in addition to the Superintendent to discharge duties normally performed by a Vice President, Secretary, and Treasurer, these officials being elected by mail ballot at the same time the Superintendent is elected and holding office of the same period. Each Division Superintendent shall appoint Managers of such committees as may be required to keep Regional officers and Historian informed of Division activities and condition by mailing of all Division publications and by rendering written reports on Division status to each Region Board of Directors meeting. Any Division seeking financial assistance or support from the Mid-Central Region shall file a formal written request with the Board of Directors.

ARTICLE IX. MEETINGS

Section 1. There shall be at least one regular meeting held each year during April or May, known as the Spring Meeting. Whenever possible, a second similar meeting shall be held in September or October, known as the Fall Meeting. The meeting hosts and Directors shall determine the most desirable dates. Any Region business may be transacted at either of these meetings. Exhibits and contests conducted under rules approved by the NMRA Board of Directors shall be the principal features of regular meetings.

Section 2. A special business meeting for a specific purpose, and with business limited to the stated purpose, may be called by the President with the concurrence of the Executive Committee, or by a petition to the Secretary signed by thirty (30) members, not more than ten (10) of whom are from any one Division.

Section 3. All regular meetings, special business meetings and Board of Director meetings shall be open to all NMRA members. Non-NMRA members may attend regular and special membership meetings and participate in activities at these meetings that are not closed to them by the NMRA Regulations or action of the NMRA Board of Directors. Non-NMRA members may attend the Board of Directors meeting by permission from an executive committee member only.

Section 4. The quorum at any regular or special membership meeting shall be thirty (30) members. The quorum at any Board of Directors meeting will be the number of members of the Board of Directors present.

Section 5. The meetings of the Mid-Central Region shall be conducted and governed by the procedures set forth in the latest issued edition of Robert's "Rules of Order".

ARTICLE X. NOMINATIONS, BALLOTS AND VOTING

Section 1. The Region Nominating Committee for Region offices shall be composed of a Manager and at least two (2) other members, all of whom are appointed from different Divisions of the Region by the MCR Region President. No current Region officer may serve on this Committee, nor sit with it during its deliberations. The Committee shall report the Region nominations to the Regional Secretary by the appointed time. The Region and Division Nominating Committees may use petition nominees for their own nominations. The Committees shall obtain enough information for a short biographical sketch about each nominee containing his background, age, family, interests, model railroading experience, and qualifications. These sketches shall be included in the ballot mailing.

Section 2. The Division Nominating Committee for the Division Superintendent shall be composed of a Manager and at least two (2) other members appointed by the Superintendent, from different counties of the Division. The current Superintendent shall not serve on the Committee, nor sit with it during its deliberations. The Committee shall report the nominations to the Regional Secretary.

Section 3. Nominations for Regional offices may be made by a petition to the Region Nominating Committee Manager, signed by fifteen (15) members, not less than ninety (90) days before the meeting at which the new officers are to be installed.

Section 4. Nominations for Division offices may be made by a petition to the Division Nominating Committee by five (5) members.

Section 5. No member shall be nominated for elective office without their approval.

Section 6. Election for Region officers and Division Superintendents shall be conducted by mail ballot. Other Division elective offices or issues may be included on the Division ballots.

Section 7. The MCR Region President shall appoint a Superintendent to fill a vacancy for any cause including failure to make a nomination. The Division may conduct an interim election later at a Division meeting for a Superintendent of its own choice to complete the unexpired term.

Section 8. The Directors shall elect a successor to complete the unexpired term of any vacant Region office except that of the President when there is a Vice-President for a successor.

Section 9. All members of the NMRA, Inc., resident in the Mid-Central Region are eligible to vote in MCR Region and Division elections in the same manner as that class of member can vote in the National elections for the NMRA, Inc. The classes of membership in the NMRA, Inc., can be found in the Regulations of the NMRA, Inc., as currently existing or as hereafter amended. If a particular class of membership is not permitted to vote in the NMRA, Inc., National elections, that same class shall not be able to vote in MCR Region and Division elections.

Section 10. Ballots for Mid-Central Region officers shall be included in the appropriate issue of the *King Pin* as required in Article VII, Section 2, above. Ballots for issues and Division officers requiring mail voting and sketches of nominees for office in both the Region and in the several Divisions shall be sent by mail either in the *King Pin* or Division Newsletter or by a separate letter not less than thirty (30) days (forty-five (45) days if mailing is by third class) before the latest date for return of the marked ballots. Nominations by the Committee, by petition or both shall be indicated on the ballot. The name and address of the Teller and the latest date for return of marked ballots shall

be clearly indicated. Nominees receiving the largest share of votes for each office and votes on issues shall be certified by the Teller to the appropriate Secretary not less than three (3) days before the installation meeting. The Teller shall give advance notice to the winners of their election at the earliest possible time to permit their preparation for assumption of the new duties and shall present the ballots and tabulation to the Audit Committee for review before public announcement of the results. Region Officers and Directors elect shall be invited to participate in the Board of Director meeting discussions.

Section 11. When an amendment or issue must be submitted by mail independently of an election for officers, the procedure shall be similar to that of Section 1, but the ballots shall be returned to the Secretary or someone appointed by him for tallying and reporting.

Section 12. In the event the person with the highest number of votes in the election cannot accept the office between the time of balloting and the time of assuming office, the position will be offered to the candidate with the next highest number of votes. If this person declines the office, the Board of Directors will name a replacement.

Section 13. Ballots for elected Officers and elected Directors shall not provide a space for write-in vote, and any write-in votes shall not be counted, pursuant to current (1999) Ohio Law (ORC 1702.26) that applies to not for profit corporations.

ARTICLE XI. AMENDMENTS

Section 1. A proposal to amend the Regulations may be initiated by a two-thirds majority vote of the Directors, or by petition to the Secretary not less than sixty (60) days before a regular meeting signed by thirty (30) members, not more than ten (10) of whom are from any one Division. After publication of the proposal, a membership meeting motion requiring a two-thirds majority vote for approval may be made instructing the Secretary to prepare a mail ballot for resolution of the issue before the next regular meeting. The Directors may authorize early balloting if the issue is urgent. A two-thirds majority of the mail ballots received is required for approval.

Section 2. The Regulations of the Mid-Central Region may be amended by a two-thirds majority of either the Directors, or of the members present at a regular meeting or a special meeting called for the purpose.

ARTICLE XII. INITIATIVE AND REFERENDUM

Section 1. Recall of any officer for misfeasance, malfeasance, or nonfeasance may be initiated by a petition to any officer signed by thirty (30) members, not more than ten (10) of whom are from any one Division. A two-thirds majority vote of members at any regular meeting shall be required for approval.

Section 2. The members of the Mid-Central Region shall have the right by petition to have any action taken by the MCR Board of Directors or any propositions submitted to the membership for a vote at any regularly scheduled election.

Section 3. Each petition shall contain the exact wording of the action of the Board of Directors or the proposition to be voted upon and shall contain the signatures of not less than thirty (30) voting members of the Mid-Central Region, no more than ten (10) from any one division.

Section 4. Any such petition for any action taken by the Board of Directors or on any proposition shall be submitted to the MCR Election Manager not less than 90 days prior to the date of the election.

Section 5. A two-thirds majority of the votes received on such actions or propositions shall adopt such actions or propositions.

ARTICLE XIII. RESERVED

ARTICLE XIV. RESERVED

ARTICLE XV. DISSOLUTION

In the event of the dissolution of the Mid-Central Region by action of its members or by action by the NMRA, Inc., Board of Directors, the entire assets of the Region shall be transferred to the NMRA, Inc.

ARTICLE XVI. MID-CENTRAL REGION CONVENTIONS

Section 1. The Mid-Central Region shall hold at least one Regional convention annually. This convention should also be held on such dates so that the Region's Spring Meeting can be held during the convention.

Section 2. The bids of host for Convention locations shall be submitted to the Region Convention Manager not less than eighteen (18) months prior to the meeting date. The Region Convention Manager shall report the bids with recommendations to the Region President, for

Board of Director approval. Consecutive regular Conventions shall not be held hosted by the same Division unless there are no other bids. No bids will be entertained from groups who do not represent Divisions.

Section 3. A formal bid shall consist of, but shall not be limited to, the following:

- A. A letter of intent directed to the Region Convention Manager stating the Division's desire to host a convention. Said letter shall be cosigned by the Division Superintendent and convention Manager designate.
- B. A brief description of the convention facilities and proposed activities.
- C. Proposed dates.
- D. Estimates of attendance and the justification for those figures.
- E. A statement of Division financial resources.
- F. The bidding Divisions shall have obtained and incorporated the use of prior convention reports and other planning information as deemed necessary by the Region Convention Manager. The absence of any of these items may cause the bid to be rejected by the Board of Directors.

Section 4. Once the Directors accept a bid, the host Division shall have the option of obtaining working capital from the Region. The granting of such monies shall be prefaced by a letter of agreement signed by the sponsoring group's Superintendent, sponsor's Convention Manager and the Regional Convention Manager, and the Regional President. Signing this agreement shall in debt the Division, the Region, and the sponsors to the sum agreed upon. The sponsoring group shall submit a detailed budget to the Region Treasurer, President, and Convention Manager at least one year in advance of the meeting, and shall present themselves at a meeting of the Board of Directors to define their budget. The Board of Directors may extend a loan to the sponsors above the amount contracted for emergency reasons, the terms and conditions to be negotiated subject to a formal audit of the sponsor's books. The sponsors may elect to waive the letter of agreement, which will relieve the Region of any financial obligation to the sponsors. The sponsor may petition the Board for financial relief after the fact, but the Region is under no obligation to underwrite any losses, and any subsequent agreements shall be executed as promissory notes issued by the sponsors and cosigned by the Division. Any final payment of underwriting funds shall be preceded by a formal audit, conducted by, but not limited to, the Regional Treasurer and Regional Convention Manager. All expense items in excess of \$15.00 to be included in the audit must be accompanied with a valid receipt from the vendor, and the sponsors are strongly encouraged to request written quotations from vendors. Any vouchers submitted by either the sponsors or their vendors that exceeds the quotation shall be accompanied by suitable justification. Those submissions that meet these criteria shall be considered for inclusion. All others shall be rejected and not considered as part of the Region's shared obligation. The results of the audit shall become the basis for establishing the Region's underwriting of a financial loss of a convention.

Section 5. Within three calendar months after the meeting, the sponsors shall file a comprehensive report covering the financial and esthetic details of the meeting. Said report shall include, at a minimum, complete financial accounting to each line item in excess of \$15.00, and a subjective report of successes and failures of the various activities implemented, with recommendations to the future. A copy of each shall be forwarded to the Regional President, Treasurer, Regional Convention Manager, and each of the future Convention Managers of record. The three month deadline shall be waived in lieu of a contested or audited financial report, provided a specific timetable is provided outlining the remaining issues and the process for reaching resolution and closure.

Section 6. No Head Tax shall be collected on behalf of the Mid-Central Region for any Regional convention. In the event the Mid-Central Region sponsors a joint Regional convention with another Region or Regions and the convention is being held within the boundaries of the Mid-Central Region, and in the event the co-sponsoring Region or Regions regulations provide for the collection of a head tax for Regional conventions, said head tax shall be collected only from those members of the co-sponsoring Region whose regulations provide for the collection of a head tax and remitted to the Region in question. All joint Regional convention registration forms shall set forth the name of the co-sponsoring Region or Regions and the applicable head tax as an add-on item to be paid by the members of that Region only.

Section 7. The sponsoring committee may conduct a store for the purpose of generating income for the sponsoring unit through the sale of merchandise.

Section 8. If the sponsoring committee conducts a store, it shall be called "The Convention Store."

Section 9. Any other Division wishing to sell merchandise at an MCR convention must sell their merchandise only through the sponsoring committee's Convention Store.

Section 10. The commission rate charged by the Convention Store will be at a mutually agreed upon percentage and will not exceed 10% of the selling price.

Section 11. In the event that the sponsoring committee does not conduct a store, they may agree with another MCR Division or another vendor to conduct a store using the name "The Convention Store." Preference to conduct the store should be given to a Division of the MCR.

Section 12. The sponsoring committee is responsible for preparing the material to be included in the convention issue of the *King Pin*. The material must be limited to no more than 6 typewritten pages, excluding the registration form which will be a separate removable page so that members can retain the convention information. A typical page in the *King Pin* contains approximately 525 words in 11 point type. Allowances must be taken for photos and graphics to be included. All graphics, photos and forms shall be submitted in black and white format. All material must be edited and ready to print and is the responsibility of the sponsors. Submissions must be received by the Editor prior to the published deadline for that issue.

ARTICLE XVII. EFFECTIVE DATE OF REGULATIONS

These regulations shall become effective at the end of the regular Spring business meeting after approval by the membership by a ballot vote.

Attest: This ___day of _____, 2005;

Mid-Central Region President

Mid-Central Region Secretary

Revision History:

October 23, 2005: Changed committee name in Article VII, Section to Region Election/Nominating Committee.

October 22, 2006:

Article III, Section 7: added sub-section A.

Article VII, Section 2, Revised, Added sub-section E.

Article VIII, Section 14: Added last sentence.

Article XVI, Section 6: Revised.

June 16, 2008: Article III, Section 1. Sub-section D, Added last sentence.

Article VII, Section 2. Revised.

Article VII, Added function titles.

Article VII, Section 6, Added last paragraph.

Article XVI, Added Section 12.

Article I thru Article XVII, Corrected misspellings, and typos. Changed the title Chairman, to Manager.

February 24, 2009: Article VIII, Section 11: Clinton County added to Division 11.